

**GURU JAMBHESHWAR UNIVERSITY OF SCIENCE & TECHNOLOGY, HISAR**  
**DIRECTORATE OF DISTANCE EDUCATION**  
**Programme: PG Diploma in Human Resource Management (PGDHRM)**

**Course Name:** Management Process and Organisational Behaviour  
**Code:** PGDHRM-101

**Annual:** One Year  
**Total Marks=**30

**Important Instructions**

- i. Attempt all questions from each assignment given below.**
- ii. Each assignment carries 15 marks.**
- iii. All questions are to be attempted in legible handwriting on plane white A-4 size upload the scanned copy of the assignments on student's portal.**

**ASSIGNMENT-I**

1. As a manager of an organisation, what are the functions which you have to perform? Explain.
2. Behavioural school of management is still relevant? Discuss the concept in light of globalisation.
3. Define Control? Explain its process in various functional areas of management.

**ASSIGNMENT-II**

1. "Leadership and Management are different." Justify the statement with suitable arguments and theories.
2. Explain the decision making process. What are programmed and non-programmed decisions? Elaborate.
3. Discuss the concept of CSR. How it has become more relevant today?

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**Programme: PG Diploma in Human Resource Management (PGDHRM)**

**Course Name: Human Resource Management**  
**Code: PGDHRM-102**

**Annual: One Year**  
**Total Marks=30**

**Important Instructions**

- i. Attempt all questions from each assignment given below.**
- ii. Each assignment carries 15 marks.**
- iii. All questions are to be attempted in legible handwriting on plane white A-4 size upload the scanned copy of the assignments on student's portal.**

**ASSIGNMENT-I**

1. What do you mean by Human Resource Management? Why need arises to study HRM?
2. Discuss the need and importance of Human Resource Planning.
3. What are the different methods of recruiting employees?

**ASSIGNMENT-II**

1. Differentiate between performance appraisal and job evaluation.
2. What are the major objectives of career planning? How does career planning is differentiated from succession planning?
3. Explain the role of audit and accounting in Human Resource Management.

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**Programme: PG Diploma in Human Resource Management (PGDHRM)**

Course Name: Management of Industrial Relation  
Code: PGDHRM 103

Annual: One Year  
Total Marks=30

**Important Instructions**

- i. Attempt all questions from each assignment given below.**
- ii. Each assignment carries 15 marks.**
- iii. All questions are to be attempted in legible handwriting on plane white A-4 size paper and upload the scanned copy of the assignments on student's portal.**

**ASSIGNMENT-I**

1. What is industrial relation? Explain importance and factors affecting industrial relation in an organization.
2. Meaning of trade union. Discuss importance and problem of trade union in India.
3. What is collective bargaining? Explain in detail importance and process of collective bargaining.

**ASSIGNMENT-II**

1. What is industrial disputes? Discuss settlement machinery of industrial dispute.
2. Explain in detail HRD approaches to industrial relation.
3. Discuss the current issues and future challenges of industrial relation in the context of Indian organization.

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**Programme: PG Diploma in Human Resource Management (PGDHRM)**

**Course Name: Organisational Effectiveness and Change**  
**Code: PGDHRM 104**

**Annual: One Year**  
**Total Marks=30**

**Important Instructions**

- i. Attempt all questions from each assignment given below.**
- ii. Each assignment carries 15 marks.**
- iii. All questions are to be attempted in legible handwriting on plane white A-4 size paper and upload the scanned copy of the assignments on student's portal.**

**ASSIGNMENT-I**

1. What is Organisational Effectiveness? Discuss the Six step process of Organisational Effectiveness.
2. What do you mean by Change Agent? What are the Essentials Skills of a Change Agent?
3. What do you mean by Empowerment? Discuss the steps involve in the process of Empowerment.

**ASSIGNMENT-II**

1. What is Organisational Learning? Write a detailed note on the importance of Organisational Learning.
2. What is Conflict? What are the various types of Organisational Conflict?
3. Write a short note on the following:
  - Corporate Governance
  - Business Ethics
  - Cross-Cultural Dynamics

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**Programme: PG Diploma in Human Resource Management**

**Course Name: Training and Development**  
**Code: PGDHRM 105**

**Annual: One Year**  
**Total Marks=30**

**Important Instructions**

- i. Attempt all questions from each assignment given below.**
- ii. Each assignment carries 15 marks.**
- iii. All questions are to be attempted in legible handwriting on plane white A-4 size paper and upload the scanned copy of the assignments on student's portal.**

**ASSIGNMENT-I**

1. What do you mean by training? Explain the difference between training and development.
2. Explain the responsibilities and challenges of training manager.
3. Describe the principles of adult learning.

**ASSIGNMENT-II**

1. What is the role of technology in training? Explain in detail.
2. What is the concept of training evaluation? Explain the process of training evaluation.
3. Explain the future of training and development.

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**DIRECTORATE OF DISTANCE EDUCATION**  
**Programme: PG Diploma in Human Resource Management (PGDHRM)**

**Course Name: Organisational Change and Intervention Strategies**  
**Code: PGDHRM 106**

**Annual: One Year**  
**Total Marks=30**

**Important Instructions**

- i. Attempt all questions from each assignment given below.**
- ii. Each assignment carries 15 marks.**
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**ASSIGNMENT-I**

1. What is Organisational Change? 'Organization change is very challenging task for new era.' Comment on statement with suitable examples.
2. Write a detailed note on process of planned change. How is it managed for better results in business organizations?
3. What is Organisational Development? Define the various steps in organizational development. Also discuss the importance of each step.

**ASSIGNMENT-II**

1. What is Organisational Intervention? Discuss in detail about the process of designing interventions. Discuss in detail about interpersonal intervention.
2. What is Organisational Culture? What are the Formal and Informal components of Organisational Culture?
3. Write a detailed note on ethics of OD professionals. Also discuss the role of OD consultants.